

Datacentrix Holdings Limited  
Incorporated in the Republic of South Africa  
(Registration number: 1998/006413/06)  
Share code: DCT  
ISIN: ZAE000016051  
("Datacentrix")

## Careers @ Datacentrix

**Job Title: Financial Director**

**Closing Date: 8 March 2024**

**Location: Midrand**

This role will take accountability for the financial oversight and operations and support the executive team to achieve the business strategy.

### Key Performance Areas:

- **Financial:**
  - Review of monthly financial reporting including profitability, statement of financial position and trial balance
  - Analysis of key financial information on a monthly and ad hoc basis
  - Preparation of monthly flash and other group reporting
  - Preparation of financial and other information for management and board meetings
  - Preparation and review of annual budget information
  - Input and review of monthly forecast information per business unit
  - Completion of the annual audit and finalisation of the annual financial statements
  - Preparation of key provision calculations including IFRS9 and inventory
  - Review of customer/supplier onboarding and approval of new accounts
  - Monitor customer overdue accounts and approve collection strategy
  - Review and approval of changes to various masterdata including customer, supplier, fixed assets
  - Review of monthly supplier reconciliations
  - Approval of new beneficiaries and supplier payments on the banking system
  - Review and approval of all tax related calculations and submissions including VAT, income tax, employee tax, withholding tax
  - Treasury and cashflow management on a daily basis to maximise interest
  - Monitor and manage foreign exchange exposure on a weekly basis
  - Ensure the accounting and tax compliance of transactions
  - Review of high value commission and bonus calculations
  - Assessment and review of technical financial areas including external opinions and advice provided
  
- **Operational:**
  - Preparation of customer financing schedules
  - Review of pricing methodology on key customer accounts

- Liaise with key customers/suppliers on account queries
  - Respond to customer / supplier related questionnaires
  - Provide financial advice to business units in terms of deal structuring
  - Review insurance requirements and submission of claims
  - Preparation of foreign salary payments
- **Corporate Governance/ Compliance/ Internal Processes:**
    - Approvals of various tasks as required in terms of the delegation of authority
    - Monitor Finance compliance related tasks
    - Review and submission of compliance related questionnaires
    - Regular review and updates where necessary of Finance policies
    - Involvement in internal and external audits ensuring no material issues are noted
    - Drive system improvements where reporting is inaccurate or can be implemented to create efficiencies
    - Drive digitisation of finance processes
    - Preparation of the Finance Risk register and review of the Group Risk Register
- **People Management / People Development**
    - Set objectives for the Group Finance team and monitor and measure the achievement on a bi-annual basis
    - Management of the Group finance team, to ensure agreed deadlines are set and met
    - Performance management objectives are clearly defined and measured against for each staff member
    - Approval and implementation of training and development plans
    - Build and maintain relationships with internal/external stakeholders
    - Mentorship of finance management team

### **Critical Requirements - Skills, Experience & Qualifications:**

- Matric Certificate
- BCom Honours plus articles
- CA (SA) (a bonus)
- 10-15 years post articles experience – minimum
- Strong financial acumen
- Proven Business and commercial acumen
- Local and international tax and regulatory exposure
- Comprehensive financial risk management
- Understanding of ERP systems
- Management of a large diverse team
- Involvement in strategic business planning
- Professional report writing and presentation skills
- Independent, reliable, Integrity, Team Work
- Meticulous and Systematic
- Good communication and writing skills
- Punctual

- Attention to detail
- Good Microsoft Office skills (Excel, Word etc.)
- Network / Building relationships
- Continuous learning and improvement
- Customer Service Orientation
- Service Management

**Additional:**

- Please note that further checks will be conducted once the candidates are shortlisted (i.e. credit check; SA fraud check; ID verification; academic verification; criminal check).
- Please ensure you provide an updated CV and updated certified qualifications including a
- certified copy of your ID.

Datacentrix is an equal opportunity employer and in filling this vacant position, preference will be given to candidates from Previously Disadvantaged Backgrounds in terms of the Employment Equity Act and practice

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