

## Enterprise Content Management with Microsoft SharePoint

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Datacentrix Solutions provides Enterprise Content Management (ECM) solutions on the Microsoft technology platform using Microsoft Office SharePoint Server (MOSS), to deliver Corporate Intranets and Document Repositories, customized and branded to a client's unique specifications.

SharePoint implements extensive Intranet functions, allowing organizations to create their online knowledge management centres with news articles, departmental home pages, discussion forums, adverts, contact directories, document libraries of electronic forms and policies, and much more. Portals can be created to allow users to securely access applications and business intelligence reporting from central, unified location.

Datacentrix has implemented a number of Document Management and Repository systems based on the SharePoint product, creating governance plans for the management of the system as well as designing file plans for the structuring and categorization of the documents stored. SharePoint repositories live on top of the Microsoft SQL Server database, which allows for extensive volumes of documents and image files to be stored in a secure and robust platform.

With the K2 BPM set of products that tightly integrate with SharePoint, Datacentrix has implemented a range of document management workflow processes on top of the platform – rapidly automating forms-based business processes such as leave approval, S & T claims, IT procurement and credit card applications.

SharePoint is becoming the heart of the Microsoft unified front-end strategy, as well as securely delivering structured and unstructured data storage.



### For more information, please contact:

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